



## Frequently Asked Questions about Volunteering with Glasgow Museums

Glasgow Museums have over 200 active volunteers involved in a range of diverse roles. Every year we receive hundreds of enquiries from people of all ages interested in volunteering or placements.

- **What do Volunteers do?**

- Taking guided tours
- Assist with educational activities
- Research & cataloguing all parts of the collections from ships to British painters.
- Basic conservation
- Evaluation projects
- Assisting with events

- **How much time do I have to commit to?**

This depends on the opportunity but can be as little as one hour a month to a couple of days a week.

- **Can I get my expenses paid?**

Unfortunately we are not able to pay any expenses.

- **I'm working full-time, can I still volunteer?**

Most volunteering opportunities take place during office hours. However, taking guided tours and assisting with workshops are two opportunities that can take place on weekends.

- **Will I get training?**

Volunteers will get the training they need to carry out their role. This will tend to be in-house and delivered by the volunteer's mentor.

- **Do I need qualifications?**

We match volunteers to roles using three criteria

- 1) Skills & experience
- 2) Interest
- 3) Suitability for the role

Just as important are enthusiasm & reliability

- **Can I claim benefits while volunteering?**

You can claim benefits while volunteering, but talk to the staff at your local job centre first.

- **How do I apply?**

Contact the Volunteer & Placement Co-ordinator (0141 276 9351), who will send you out an application form. Alternatively these forms can also be found at [www.glasgowlife.org.uk/museums/get-involved/volunteering](http://www.glasgowlife.org.uk/museums/get-involved/volunteering)

Once completed please return forms to

**By email -** [museumsvolunteering@glasgowlife.org.uk](mailto:museumsvolunteering@glasgowlife.org.uk)

**By Post -** Volunteer and Placement Co-ordinator,  
Kelvingrove Art Gallery and Museum,  
Argyle Street,  
Glasgow  
G3 8AG

- **What happens next?**

Once we receive volunteer applications we use the form to match potential volunteers to possible opportunities.

If we have anything suitable we will ask you to come in for an informal interview, which will help you to find out more about the role, and for us to find out more about you.

References will be taken, and for some roles Disclosure Scotland forms need to be filled out.

**Please note** that due to high levels of interest we regret that not all applicants will be invited for interview. However all volunteer applications are kept on file for 1 year and applicants will be notified if any future suitable opportunities arise.

- **Equal Opportunity & Diversity**

Volunteers are recruited without regard to gender disability, age or race in conjunction with Culture Sport Glasgow's equal opportunity policy.

**For more information**

- 
- Glasgow Museums Volunteer Policy
- Glasgow Museums Volunteer Application Form

**Contacting us –**

You can contact us by phoning 0141 276 9365 or emailing [museumsvolunteering@glasgowlife.org.uk](mailto:museumsvolunteering@glasgowlife.org.uk)

