

When can I apply to become a Glasgow Ambassador?

Until Tuesday 31st January 2012. Only those who have completed and submitted the form before the closing date will be able to take part in the programme.

When will I get a response to my Glasgow Ambassador application?

We will let everyone know whether they have been shortlisted by mid-February 2012.

What happens if I have been successful in my application?

You will be asked to attend an informal interview in late February/March 2012 and if successful you will be offered a position within Glasgow Ambassadors and invited back for training.

When will I know if I have been successful in my interview?

By March 2012.

I have applied to the Games Maker programme, can I still apply to the Glasgow Ambassador Programme?

Yes. However, if you are successfully accepted for both schemes you will not be able to volunteer for both on the same day.

I am a person with a disability; will I be able to volunteer alongside my support worker/personal assistant?

Yes. We are committed to ensuring that everybody has an equal chance of becoming a Glasgow Ambassador. If you need support to carry out your Ambassador role we will make every attempt to provide this.

Will Glasgow Ambassadors have roles inside the Hampden Park?

No. Glasgow Ambassadors will welcome visitors to the city during the 2012 Olympic Games, and will not be involved in roles such as stewarding within the Olympic venue. Roles within Olympic venues are fulfilled by the London 2012 Games Maker volunteers.

Will you pay for Ambassadors to get to their location at Games time?

Unfortunately, we are unable to pay travel costs.

Will there be training for Ambassadors?

Yes. Ambassadors will need to attend two training sessions, in March and April 2012, before the games begin. Some research and reading may also be required.

How will the recruitment process ensure that Ambassadors represent the diversity of Glasgow?

Glasgow Ambassadors will represent the city and we want to recruit representatives of as many of the groups as possible, that we have in Glasgow as Ambassadors.



What is the recruitment process?

How do I apply to become a Glasgow Ambassador?

You need to complete an application form by Tuesday 31st January 2012 by visiting www.glasgowlife.org.uk/sport/club-coaching-volunteering/AmbassadorProgramme

What happens after I complete the Glasgow Ambassadors application form?

Once you have submitted your application form, you will receive confirmation via post or e-mail that we have received your application.

When will the interviews take place?

We plan to hold informal interviews in late February / March 2012.

Where will the interviews be held?

All interviews will take place in Glasgow at various locations.

If I am successful and then find I am unable to commit, can I withdraw from the programme?

Yes. You are free to withdraw from the programme at any stage. However, it would be helpful if you thought carefully about applying as we need to make sure we have enough Ambassadors.

Will my travel costs be paid if I attend an interview?

Unfortunately, we're unable to pay travel costs.

Can I take part?

Who can apply to be a Glasgow Ambassador?

You can apply if you meet the following criteria:

- Be 18 years old or over on or before 1st January 2012
- Live, work, study or volunteer in Glasgow
- Be available to volunteer 25th July to 3rd August 2012
- Complete specified training for the role
- Complete a health declaration form
- Complete a self declaration form



Do I have to be a UK citizen to apply?

If you are a UK National, you must hold a valid passport or driving licence (photo card and paper counterpart); EEA Nationals must hold a valid passport or National Identity Card; and for non-EEA Nationals, a valid passport.

You must ensure that you have the legal right to volunteer in the UK. We cannot assist with visa applications. If a UK citizen does not have either of these valid documents, then a long form Birth Certificate will be accepted. It must be issued within 12 months of date of birth. A bank statement and utility bill will also be needed in the applicant's name, both issued to the applicant's current address and less than three months old. If an applicant is not able to provide an appropriate bank statement and utility bill they must instead provide a certified passport photograph to accompany their long form birth certificate. A list of persons authorised to certify an applicant's passport photograph is available upon request.

Is there a maximum age limit for Glasgow Ambassadors?

No, there is no maximum age limit.

Do I have to live in the city to be a Glasgow Ambassador?

No. You are able to apply if you live, work, study or already volunteer in Glasgow. We know that many people who don't live in Glasgow are passionate about the city and give a lot of time to the city and we want those people to apply too.

Will accommodation be provided for Ambassadors?

No. Unfortunately, we are unable to cover accommodation costs.

Do I need volunteering experience?

No. We want Glasgow Ambassadors to be a mix of new and experienced volunteers.

Do I need any skills or qualifications to volunteer?

We don't expect you to have formal qualifications but you will need to be able to meet the Glasgow Ambassador role descriptions. You can find these on the website: www.glasgowlife.org.uk/sport/club-coaching-volunteering/AmbassadorProgramme

Will you be carrying out any background checks?

Depending on your role and location you may be required to complete a Criminal Records Bureau Scotland (CRBS) check. The results of these checks will be taken into account when assessing your suitability to be an Ambassador.



Accessibility

Is the application form available in any other formats?

If you require the application form in any other format please ring 0141 287 5811 or email ambassadors2012@glasgowlife.org.uk

What if I do not have internet access?

You can access the internet at your local library.

What help can I get completing the application form?

Staff at Glasgow Sport - Club, Coach and Volunteering are offering support with applications.

How will the recruitment process ensure that Ambassadors represent the diversity of Glasgow?

Glasgow Ambassadors will represent the city and we want to recruit a variety of representatives. The Glasgow Ambassador Programme is committed to ensuring that our recruitment is fair and equal to everyone regardless of their background. Equality monitoring will be undertaken on all the applicants and ambassadors appointed to ensure we have a diverse range of ambassadors.

