

Please ensure you have been provided our ([general privacy notice](#)) for a form collecting personal information. You can also see our ([privacy statement](#)) on our website for further details on how we collect, use, share and store personal information.

Specific processing purposes and legal basis, etc: Library Membership



(controller) who we are:

Glasgow Life, the operating name of Culture and Sport Glasgow, is the controller of personal information collected by us that is necessary for our processing purposes. See [contact us](#) for details of our data protection officer.



Specific (purposes) why do we need your personal information and what do we do with it?

You are giving us your personal information to allow you to:

- (1) access, reserve and use library materials and services, including online resources and verify you, or contact you whenever necessary.
- (2) receive personalised marketing communications from Glasgow Life.



Specific (sharing) who do we share your information with:

In order to provide the library services to you, we need to appoint other organisations as [processors](#) to provide the systems we use. We select these organisations carefully and put measures in place to make sure that they are not allowed to do anything with your personal information.



Specific (legal basis) for using your information:

- (1) Necessary for the performance of a task carried out in the public interest by Glasgow Life.
- (2) With your consent (you can withdraw at any time).

You can see a summary of how [your rights](#) are implemented for each [legal basis](#) used at: www.glasgowlife.org.uk/privacy-rights



(more information):

You can find more details about how we handle your personal information at: www.glasgowlife.org.uk/privacy. If you need help in another format e.g. large print, braille or audio, please ask a member of staff, contact us or visit: www.glasgowlife.org.uk/accessibility



(contact us):

You can contact our data protection officer about any data protection matter by post at this address: c/o Data Protection, GCC, City Chambers, George Square, Glasgow G2 1DU, United Kingdom; by email at: dataprotection@glasgow.gov.uk; and by telephone on: 0141 287 1055.