

LEN EUROPEAN SHORT COURSE  
SWIMMING CHAMPIONSHIPS 2019

**Role Description**

Volunteer Role (title):	European Federation Services team member (LEN)
Functional Area:	Sport Competition
Brief Role Description:	You will be part of the team responsible for greeting European Federation delegates and technical officials from across Europe, and ensuring their needs are met throughout the event at the venue.
Key Responsibilities:	<ul style="list-style-type: none"> <li>• Attend the team briefing at the start of the shift and the debrief at the end</li> <li>• Pre, during and post competition check the technical official spaces and LEN spaces e.g. that they are clean and tidy; ensure the necessary consumables are in supply</li> <li>• Ensure the LEN work spaces have all the technology provision as required and that it is functioning</li> <li>• Liaise with the Services Manager to resolve any LEN transport issues</li> <li>• Responsible for greeting European Federation delegates from across Europe, and ensuring their needs are met throughout the event</li> <li>• Accept submissions / declarations from team leaders e.g. protests etc</li> </ul>
Skills Required:	<ul style="list-style-type: none"> <li>• Experience of working with LEN / FINA personnel</li> <li>• Knowledge of the role and requirements of technical officials and members of the technical committees</li> <li>• Friendly approach</li> <li>• Reliable and detail oriented</li> <li>• Ability to work in a team</li> <li>• Good communication skills</li> </ul>
Desirable Skills:	<ul style="list-style-type: none"> <li>• Knowledge of the technical meeting requirements</li> <li>• Understanding of the competition form processes</li> </ul>
Based at:	Tollcross International Swimming Centre
Dates required:	<p>From 3 December – 8 December 2019</p> <p>Please note you must be available for at least 5 shifts within this period and to attend 1 day training prior to this.</p>



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