

LEN EUROPEAN SHORT COURSE
SWIMMING CHAMPIONSHIPS 2019

Role Description

Volunteer Role (title):	Sport Presentation Assistant
Functional Area:	Sport Competition
Brief Role Description:	The Sport Presentation team are responsible for delivering the sound and visuals of the event to create a show around the sport. The Sport Presentation Assistant will work very closely with the Sport Presentation production team to manage the administrative logistics and resources for the team, as well as assist in developing the event documentation to deliver a successful Sport Presentation programme.
Key Responsibilities:	<ul style="list-style-type: none"> • Reports to the Sport Presentation Producer • Collect and prepare sport specific information including Start Lists, Results, Results and Scripting • Liaise with the Sport Presentation team members and other Functional Areas under the direction of the Producer • Share relevant key information with Announcer • Assist other areas of the team where needed in the show such as busy periods at Medal Ceremonies or crowd interactive segments during the show
Skills Required:	<ul style="list-style-type: none"> • Passion for live sport events • Friendly approach • Reliable and detailed oriented • Ability to work in a team • Good communication skills • Comfortable with IT and technology
Based at:	Tollcross International Swimming Centre
Dates required:	<p>From 3 – 8 December 2019</p> <p>Please note you must be available throughout this period and to attend one day training prior to this</p>