Venue Hire Information

PARTIES
(1) CULTURE AND SPORT GLASGOW (Trading) CIC, a company incorporated under the Companies Act with registered number SC313850 operating as “Glasgow Life” and having its registered office at 220 HIGH STREET, GLASGOW, G4 0QW (“Glasgow Life”), and
(2) .....................................................................................................................................................(the “Hirer”).
Glasgow Life agrees to hire the venue to the “Hirer” to hold the Event and the Hirer agrees to hire the Event Space (the “Site”) as subject to:

Total £

Cost Breakdown
TO PAY ON BOOKING
Venue Hire Deposit £
Venue Hire Charge £

TO PAY ON THE DAY OR PRIOR TO EVENT
Venue Hire Remaining Balance £

EXTRAS
Bolt-Ons £
Catering £

Signature of Hirer: ...........................................................................................................................
Date: ..........................................................................................................

Staff Name: ............................................................................................................................
Date: ..........................................................................................................

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Bolt-Ons £
Catering £

Signature of Hirer: ...........................................................................................................................
Date: ..........................................................................................................

Staff Name: ............................................................................................................................
Date: ..........................................................................................................

Official Use Only

Are requested facilities available: □ Yes □ No
Date booking entered onto MRM
Activity code
Authorised by
Print name
Signature
Confirmation letter sent if facilities available: □ Yes □ No
Coach contacted: □ Yes □ No. Please give details

Customise your party
Bolt-Ons

Bolt-Ons can be added to your party and are paid at the time of booking.

PARTY COACH Price £20 per hour
Why not hire a Party Coach to come and lead your party. Our coaches can lead some party games such as Tag, pass-the-parcel, musical statues and sports during your Activity Party.
Your Party Coach will be able to lead on any of our specialist party options to ensure your party stays on track and anyone that has not tried that activity is given support. Where a Party Coach is not provided we recommend you to add a party coach to your specialist party.

MORE TIME
If you have the energy and would like to add more time to your party, we will be happy to accommodate this. Your booked venue will be happy to provide a cost.

FOOD
Hot Box from £4.00 Cold Box from £3.50. Encore can provide a fantastic Birthday Party food package. The reception team will provide you with menu options at the time of booking.
For venues that don’t have Encore catering parents have the option to provide their own food. Please note that food not provided by Encore is consumed at your own risk.

Booking

Please complete and return the Booking Form attached and drop it into reception at your chosen Glasgow Club venue.
To secure your booking a 50% deposit of the overall cost of the party is required, the remaining 50% must be paid on or before the day of your party.
All Bolt-On and catering cost should be paid in full at the time of booking.

Terms and conditions

ROOM CAPACITY
The maximum amount of children that can attend the party is subject to the venue, as room capacity can differ.

POOL PARTY
Standard pool ratios apply at all venues. Children over 8 years attending without an adult must be able to swim a length of the pool.
During pool parties there is no photography permitted in the pool hall.
Each venue will have their own pool access guidelines which will be verified at booking.

For the full list of venue and types of parties that are available visit
www.glasgowlife.org.uk
Hold your party with us at one of our fantastic facilities, where you will have the space to create your own party. The first hour will be in a large room and the second hour may be in a smaller room for party games and food (venue dependent). Please note that a Party Coach and food is not included.

**POOL PARTY**

**AT ALL POOLS** - £50

Make a splash at a Pool Party. You will be able to enjoy one hour in the water and an hour in a small room for food and to cut your cake!

**INFLATABLE PARTY** - £100

- GC Castlemilk Pool
- GC Easterhouse Pool
- GC Gorbals
- GC Springburn

**OFF-ICE PARTY**

- GC Palace of Art
- GC Kelvin Hall

**SPECIALIST PARTY**

**AT SELECTED VENUES** - PRICES FROM £50

A number of our specialist parties come with a lead coach to make your party go with a bang! For those that don't, you have the option to Bolt-On a Party Coach. See overleaf for details.

**Bubble Football Party**
Bubble Football has bounced into Glasgow – book a party now for adults and children.

**Football Party**
Get kicking with a football party, play games against your friends and after the final whistle you have a room for games or food.

**Gymnastic Party**
Bounce, swing and tumble for an hour then you will have a room for games or food.

**Off-Ice Party**
Have a party that is totally unique with Off-Ice. The party coach will cover the basics and lead games.

**Parent & Child Party**
Looking for something for the little ones, then a Parent and Child party is for you. For children under 5 you will have 2 hours on the matted soft play equipment. At GC Palace of Art you can add a fun Interactive Inflatable for just £25.

There’s also Athletics, Bowls, Tennis & Squash Parties too!

For the full list of venue and types of parties that are available visit www.glasgowlife.org.uk

**BOOKING FORM**

Thank you for choosing Glasgow Sport for your Child's Birthday Party.

To confirm your party booking please complete the following:

- Type of Event (please add, e.g. Activity, Party, Gymnastics)
- Additional Information / Equipment Required
- Bolt-ons (please tick)
  - Sports Coach
  - Catering
  - Additional Space or Time - please specify

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<thead>
<tr>
<th>Event Day</th>
<th>Event Date</th>
<th>Venue</th>
<th>Event Start Time</th>
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Additional Information / Equipment Required:
- Catering
- Additional Space or Time - please specify

**Required:**
- Additional Information / Equipment

**Type of Event**
- Activity
- Party
- Gymnastics

Address:
- Postcode
- Tel: Home
- Mobile
- Email
- Contact Name

Event Date:
- Event Day
- Event Day
- Event Day

Event Finish Time:
- Event Finish Time
- Event Finish Time
- Event Finish Time

Event Start Time:
- Event Start Time
- Event Start Time
- Event Start Time

Venue:
- GC Castlemilk Pool
- GC Easterhouse Pool
- GC Gorbals
- GC Springburn

Event Date:
- Event Date
- Event Date
- Event Date

Event Day:
- Event Day
- Event Day
- Event Day

Thank you for choosing Glasgow Sport for your Child’s Birthday Party.