

Re-use of Public Sector Information

Glasgow Life complies with the Re-use of Public Sector Information Regulations 2015 (<http://www.legislation.gov.uk/ukxi/2015/1415/made/data.pdf>) and we encourage the re-use of the information that we produce, hold and disseminate.

We are open and transparent, and treat all applications to re-use Glasgow Life's information in a fair and non-discriminatory way.

Details of how we meet our responsibilities are explained on our website:

- Publication of re-use conditions/standard licence terms [link]
- Publication of information about charging [link]
- Details of how to make a complaint under the 2015 Regulations [link]
- Details of your right to appeal to the Information Commissioner under the 2015 Regulations
- Publication of an asset list of main information that can be re-used [link]
- Please apply to Glasgow Life for details of any exclusive agreements [link]

You are free to:

- Copy, publish, distribute and transmit the information on our [Museums](#) website where the copyright is clearly indicated as belonging to Glasgow Life (we cannot grant permission for any images or text to which we do not hold the copyright);
- Adapt the information;
- Exploit the information only non-commercially; and you must attribute us as the source of the information.

If you wish to re-use any of the information that we produce, hold or disseminate, please make an application in writing, either by post or by email, providing your name and the address where we can contact you, clearly setting out the information you are requesting and the purpose for which it will be reused.

Applications for re-use, questions or complaints should be emailed to (dedicated email box required) or sent to [nominated members of staff].

If you are unhappy with how your complaint has been handled, please visit <https://ico.org.uk>.

In accordance with the Re-use of Public Sector Information Regulations 2015 we will respond to all applications within 20 working days.