

SPORT SUITE™

1. How can clubs register?

- Visit <https://glasgowlife.sportsuite.co.uk/login#register>
- **Create personal account** by following the steps below.
- **Enter name**, email address and password.
- **Agree to T&C's** and Data Privacy Statement.
- **You may receive an email** to the entered address asking to activate your account.
- **Fill in personal profile**; Please make sure you fill in the required fields (asterisk next to field).
- **Email and Sharing**; We would encourage you to tick to receive the Glasgow Sport newsletters (Coaches, Volunteers, General Information) as this will provide you one newsletter per month sharing funding, training and support clubs/ volunteers.
- You can then choose to opt out or receive emails.
- You must also agree to Sportsuite T&C's (website developer) at the bottom of the page.

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To add your club or organisation click on club/organisations (highlighted in the red circle) or Add/ Link your Organisation (highlighted in the blue rectangle).



Are you a coach/volunteer/organisation? Whilst you're here why not spend a few moments updating your profile using the tabs below?
[Complete Coach Profile](#) | [Complete Volunteer Profile](#) | [Add/Link your Organisation](#) | [Don't show this again](#)

Mr Gary Watt

Personal Details | Qualifications | Coaching | Volunteering | Work | **Clubs & Organisations** | My Memberships | Account

Profile

Name Gary Watt
Gender Male
Date of Birth Wed, 19 Dec 1984 (33 years old)
Email garywatt84@gmail.com
Telephone 0141 287 3640
Address Glasgow
G51 4HZ

About

[Edit Personal Details](#) | [Download Profile \(PDF\)](#)

You haven't added a bio yet, [why not add one?](#)



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If you have created a personal account and log back at a later point you will see this screen. Click on 'Add Clubs & Organisations' which takes you back to the page on previous slide.

The screenshot shows a web browser window with the URL <https://glasgowlife.sportsuite.co.uk/user>. The page content includes:

- Welcome back, Gary**
- Notifications** section with the message: "You have no new notifications at this time"
- My Account** section with the following items:
 - My Profile
 - Complete Coach Profile
 - Complete Volunteer Profile
 - Add Clubs & Organisations** (highlighted with a red box)
 - My Surveys (Beta)
 - My Registers
 - Account
- Find Information** section with the following items:
 - Activity Finder
 - Directory
 - A-Z
 - Events & Courses
 - Volunteering Opportunities
 - Jobs
 - Funding

At the bottom right, it says "Powered by **SPORT SUITE™**".

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LOCATION

Venue:

Which venue is this organisation located at?

Address:

Check Spelling

Town:

County:

Postcode*:

Is this location a recognised venue for hosting events, courses or activities etc?

Only organisations marked as venues can be linked to SportSuite events, courses or activity sessions.

Yes No

If you train at a Glasgow Club venue it should appear to be selected when you begin to enter it in the venue field. If not you will need to enter the address, town and postcode.

CONTACT INFORMATION

The contact information you provide here should be for the organisation itself and will appear on the organisation's public profile page.

Public Contact*:

Who is the best person to contact if they have questions about this organisation?

Public Telephone Number:

Public Telephone Number (Alternative):

Public Email Address*:

Please select the best club contact so that anyone who wishes to get in touch receives a response. Generic email and contact name can be entered.

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ABOUT YOUR ORGANISATION

Sports / Activities:

Click on a category and select your sports / activities below.

- Sports
- Physical Activities
- Wellbeing
- Other

You can select as many sports, physical activities here as you like. Please tick them all so your club appears when the right sport is searched.

Ages accepted:

All Ages Welcome Pre 5 5-7 8-12 Under 13 13-15 16+ 16-25 18+ 26-35 36-45 46-54 55+

Genders:

Male only Female only Mixed Not applicable

Inclusive of members with:

Hearing Impairment Visual Impairment Learning Disability Mental Health Conditions

Facilities Available:

Please check the facilities you have available

<input type="checkbox"/> All Weather Pitch	<input type="checkbox"/> Cricket Nets	<input type="checkbox"/> Ski Slope
<input type="checkbox"/> Astro Turf	<input type="checkbox"/> Cricket Pitch	<input type="checkbox"/> Sports Hall
<input type="checkbox"/> Athletics Track	<input type="checkbox"/> Cycle Track	<input type="checkbox"/> Squash Court
<input type="checkbox"/> Badminton Court	<input type="checkbox"/> Dance Studio	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Basketball Court	<input type="checkbox"/> Football Pitch	<input type="checkbox"/> Tennis Court
<input type="checkbox"/> Bowling Green	<input type="checkbox"/> Gym/Spa	
<input type="checkbox"/> Changing Rooms	<input type="checkbox"/> High Ropes Course	
<input type="checkbox"/> Climbing Wall	<input type="checkbox"/> Hockey Pitch	
<input type="checkbox"/> Clubhouse/Pavilion	<input type="checkbox"/> Netball Court	

The more accurate the selections for age group/ gender/ inclusivity here then the greater the chance of people finding your activity. Please select all that apply.

ACCREDITATIONS AND AFFILIATIONS

Accredited:

- Select -
- Not accredited
- ClubMark Accredited
- Working Towards Accreditation
- Not Applicable
- Select -

Accreditation Body:

You can affiliate to your accreditation body (NGB) here via the accreditation body field.

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Website:

http://

Go

Facebook Page:

http://www.facebook.com/

Twitter Username:

@

Google+ Profile:

http://

Go

LinkedIn Profile:

http://

YouTube Profile:

http://

Instagram Profile:

@

TripAdvisor Profile:

http://

Go

This information will appear on your profile which people can link to so please take the time to add them in if your club uses them regularly.

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Assuming all is well with the information you have entered you will now become part of the directory on Glasgow's Activity Finder!

We will verify your information and when you receive an email of confirmation your club will be live for everyone to see online. You can create direct links to your profile and use them on social media to promote what you do!

You can log in at any time and change the information on the page to help you attract new members!

You will have the ability to add individual sessions that you are delivering and advertise them to people across Glasgow. We will send information on how to do this and support is available at all times. **All activities or events added will be linked to your profile page to establish a club timetable that you can link to on social media or via a QR code.**

If you have any questions or require further support, please contact;

Activity Finder Team

Email: activityfinder@glasgowlife.org.uk